



Associated Students  
-of the-  
University of Washington

Finance & Budget Committee

Monday, November 7<sup>th</sup> | Husky Union Building Room 303 | 1:00 PM

***Minutes***

Call to Order at 01:07 pm

Roll Call

**Mitchell Klein** [he/him] – Committee Chair; ASUW Finance & Budget Director

**Lillian Williamson** [she/her] – President’s Proxy; ASUW Vice President

**Shaheer Abbasi** [he/him] – ASUW Personnel Director

**Kisa Batool** [she/her] – ASUW Director of Programming

**Kimberly Chen** [they/them] – Student Senate Liaison

**Naomi Zamarripa** [she/her] – Student Senate Liaison

**Hugh Gramelspacher** [he/him] – At-Large Student Member

**Brandon Iseri** [he/him] – At-Large Student Member

**Greta Jarecki** [she/her] – At-Large Student Member

**Sania Megchiani** [she/her] – At-Large Student Member

**Rene Singleton** [she/her] – SAO Representative [non-voting] (*tardy, excused*)

**Ella Chuang** [she/they] – ASUW Operations Coordinator [non-voting]

Recognized Guests: *None*

Approval of Agenda

**Shaheer** moves to approve the agenda.

**Naomi** seconds.

*No objections. No abstentions. Agenda is approved.*

### Approval of Minutes

**Kisa** moves to approve the minutes from October 24<sup>th</sup>.

**Sania** seconds.

*No objections. No abstentions. Minutes from October 24<sup>th</sup> are approved.*

### PUBLIC FORUM

*None.*

### CONSENT AGENDA

*None.*

### NEW BUSINESS

*Rene Singleton enters at 1:10 pm.*

#### Special Appropriations Proposal Hearings & Updates

#### Stage Notes

*The committee introduces themselves. The RSO representatives introduce themselves.*

**Mitchell** prompts the RSO to begin their presentation.

*The RSO presents and the committee engages in a Q&A session with the RSO.*

**Mitchell** says the RSO representatives may stay in the room or can go into the hall during the deliberation period.

*The RSO chooses to stand outside the room.*

**Shaheer** comments the event is very thoughtful and the ASUW has funded this RSO in the past and is ultimately for it.

**Kisa** agrees with Shaheer and says she thinks that there is precedent from the RSO's 12 year history. She also comments that the RSO seems prepared and that the show seems like a great opportunity for the students and for the committee to attend the show.

**Greta** says she has no concerns with approving this request.

**Mitchell** moves to approve Stage Notes for \$2000 for the *Comet of 1812* performances.

**Shaheer** seconds.

*No objections. No abstentions. The motion carries, \$2000 has been allocated to Stage Notes RSO.*

**Rene** reminds the committee that they might not always agree and that they shouldn't be afraid to disagree with each other.

*The committee welcomes back the RSO representatives.*

**Mitchell** congratulates the RSO and explains next steps. *The representatives leave.*

**Mitchell** pauses to let the committee introduce themselves to Kimberly, and vice versa.

**Kimberly** introduces themselves.

**Mitchell** notes that we will not be hearing from Hong Kong Democracy & Human Rights Association.

#### *Establishing a Subcommittee*

**Mitchell** begins to read the draft of the bill establishing a subcommittee. He clarifies that he hopes to send this to the Personnel Committee.

**Shaheer** makes a point of personal privilege and asks for a copy of this bill.

**Mitchell** explains there isn't a fully-written out version of the bill until it goes to the Personnel Committee. He continues reading out the bill.

**Shaheer** asks what the motion is for.

**Naomi and Mitchell** say it is to send it to the Personnel Committee.

**Naomi** moves to send this bill to the Personnel Committee.

**Sania** seconds.

**Shaheer** objects.

**Naomi** rescinds her motion.

**Shaheer** asks what the timeline is for this bill.

**Mitchell** remarks that Shaheer is the Personnel Director and he would refer the question to him.

**Naomi** asks if the F&B Committee is sending this idea to Personnel, if they will look over it, and then it get sent back to the F&B Committe to approve with specifics.

**Shaheer** asks if that means specifics are not laid out and will be malleable when they arrive to the Personnel Committee.

**Mitchell** explains the Personnel Committee does not have the power to create a subcommittee, but the F&B Committee does. This motion would be passed by F&B to create the committee. He further clarifies that this is the early form of the bill and he hasn't fully written it out because he isn't sure of the specifics.

**Shaheer** rescinds his objection.

**Naomi** moves to send the bill to the Personnel Committee.

**Shaheer** seconds.

No objections. No abstentions. The motion carries and the bill will be sent to the Personnel Committee for review, recommendations, and edits.

*Approval of the Inclusive Design Fund Policy*

**Mitchell** reads aloud the Inclusive Design Fund Policy. He clarifies this will be added to Section 13 of the Financial Policy under the Special Appropriations Fund Policy.

**Naomi** asks if this is just to vote on the policy for the Inclusive Design Fund.

**Mitchell** clarifies this would be added to the Financial Policy and will be looked at by the Judicial Committee and the Board of Directors. It would require a vote from all of them and edits from the Judicial Committee.

**Naomi** asks why the number is \$1,001.

**Mitchell** clarifies it was like that before he was F&B Director and says that it is the number that coincides with all the other funds in which the Committee can allocate any amount up until \$1,000 but anything more will have to be reviewed by and voted on by the Board of Directors.

**Mitchell** notes the OID director was invited to the meeting but he is taking a midterm

**Greta** asks if the committee would be seeing a presentation like Special Appropriations or if it would just be presented as information regarding the use of the funds.

**Mitchell** clarifies that it would most likely be himself or the OID Director would be presenting to the Committee, however that may be talked about later if any of the

relevant entities deem it necessary. He clarifies that the RSOs must meet with the OID Director before it comes to the Committee.

**Shaheer** asks if this would be added onto the Finance & Budget Policy or if it would be a standalone policy.

**Mitchell** says it would be added to the F&B Policy.

**Naomi** moves to approve, barring any additional questions.

**Shaheer** seconds.

No objections. No abstentions. Motion carries and the Inclusive Design Fund Policy has been approved and will be sent to the Judicial Committee.

## **OLD BUSINESS**

*None.*

## **DISCUSSION ITEMS**

### *ASUW Taskforces*

**Mitchell notes** the last few New Business items would have been in “Old Business” had they not been skipped over last meeting.

**Mitchell** updates that the committee to combine the GEC and QSC has met once and hopes to have their recommendations by January 31<sup>st</sup>.

**Lillian** updates the other taskforce has not met yet because interns are still being hired and there are a few issues with having the people involved in the committee not being able to sit on the committee at the same time.

**Mitchell** mentions the Personnel Committee will probably be meeting next Monday and will view the Act to Establish a Subcommittee.

### *Policy Review*

**Mitchell** says it is not necessary to review this now and it is a heavy discussion item so the committee will skip this for this week.

### *Establishing Budget Liaison Assignments*

**Ella** explains what the purpose of having budget liaisons is and presents to the committee a spreadsheet she made to organize the liaisons and entities.

**Mitchell** says the committee can liaison to the ones already taken by him and Kisa, but he'd caution against it for Bike Shop and A+E because they are complicated budgets.

**Rene** encourages the committee to do some research on the entities and visit their offices.

**Ella** asks if anyone has any entity they strongly want to liaison to.

**Greta** asks for clarification regarding what an entity is.

**Ella** clarifies what an entity is and what makes them different from RSOs.

**Shaheer** asks why the Co-Directors are listed separately.

**Ella** clarifies it is because the co-directors have different emails.

**Shaheer** asks if in F&B there are any policies regarding co-directors making major finance decisions on behalf of their entity.

**Rene** clarifies the co-directors and assistant directors must make decisions together.

**Mitchell** says it's like how the President represents the association and that directors must be in consensus with their entity before making large decisions.

*The committee continues picking entities.*

**Hugh** asks what exactly they would be doing with the liaisons and whether or not they'd receive directions on how to liaison.

**Mitchell** says he will probably have the Committee reach out in December.

**Mitchell** closes self-nominations. He encourages the Committee to continue doing research until next week and says they can consult the internet or any of the ASUW employees on the Committee.

**Ella** reiterates she'll send out the form and the Committee is welcome to Slack or email her if they decide in the time before the next meeting.

### Budgetary & Funding Updates

**Mitchell** says there are none for RSO Funding since they had their first presentation today. He also says the Board of Directors passed the Finance Bills from last week regarding the Capital Improvements Fund and the purchasing of cash registers for Bean Basket and the Bike Shop.

### Announcements

**Shaheer** reminds the Committee the Personnel Committee at-large representative application is closing tonight and can be found on [volunteer.asuw.org](http://volunteer.asuw.org).

**Mitchell** reminds the Committee that the SAF committee apps are open, but the committee members are not eligible for that. He insists they can spread the word.

**Rene** reminds everyone to stock up on essential supplies in case the power goes out.

**Sania** asks how the Committee checks RSO accountability regarding using our funds appropriately.

**Mitchell** says the SAO is the one who handles all the financial accounting things and will let the Committee know if something happens. He also mentions Ella will be in constant contact with the RSOs regarding their events and any changes. He mentions that in the future, the committee will discuss who gets to go to the events.

## **REPORTS**

*None.*

## **ADJOURNMENT**

**Naomi** moves to adjourn.

**Shaheer** seconds.

*No objections. No abstentions. Meeting is adjourned at 2:11 pm.*