



Associated Students
-of the-
University of Washington

Finance & Budget Committee

Monday, October 31st | Husky Union Building Room 303 | 1:00 PM

Minutes

Call to Order at 1:13 pm

Roll Call

Mitchell Klein [he/him] – Committee Chair; ASUW Finance & Budget Director

Lillian Williamson [she/her] – President’s Proxy; ASUW Vice President (*absent, excused*)

Shaheer Abbasi [he/him] – ASUW Personnel Director

Kisa Batool [she/her] – ASUW Director of Programming

Kimberly Chen [they/them] – Student Senate Liaison (*tardy, excused*)

Naomi Zamarripa [she/her] – Student Senate Liaison (*tardy, excused*)

Hugh Gramelspacher [he/him] – At-Large Student Member

Brandon Iseri [he/him] – At-Large Student Member

Greta Jarecki [she/her] – At-Large Student Member

Sania Megchiani [she/her] – At-Large Student Member

Rene Singleton [she/her] – SAO Representative [non-voting] (*tardy, unexcused*)

Ella Chuang [she/they] – ASUW Operations Coordinator [non-voting] (*tardy, excused*)

Recognized Guests: *None*

Approval of Agenda

Hugh moves to approve the agenda.

Kisa seconds.

No objections. No abstentions. Agenda is approved.

Approval of Minutes

Kisa moves to approve the minutes from 10/17.

Sania seconds.

No objections. No abstentions. Minutes from 10/17 are approved.

PUBLIC FORUM

None.

CONSENT AGENDA

None.

NEW BUSINESS

Special Appropriations Proposal Hearings & Updates

Stage Notes

Mitchell explains the RSO originally supposed to present was not able to be scheduled due to poor timing, but will likely present next week.

Ella Chuang enters.

Mitchell mentions there might also be another RSO presenting next week for a total of two presentations.

Establishing a Subcommittee

Mitchell explains the F&B Committee and Personnel Committee are creating a joint subcommittee to examine ASUW wages and hours. He explains that wages haven't been

looked at in a while and there are some inconsistencies between certain positions and their wages in relation to other similar positions.

Mitchell also explains the Personnel Committee and Shaheer will be taking the lead in this subcommittee but it will be a subcommittee of the Finance & Budget Committee because the bylaws give them permissions to create subcommittees whereas other committees cannot. The subcommittee will be comprised of one Senate liaison, one at-large student representative from each committee, Mitchell (F&B Director), Lillian (ASUW VP), and Shaheer (Personnel Director).

Mitchell continues that the subcommittee will be exploratory and meet for around half an hour every week and does not have any actual power. He mentions the subcommittee will most likely present their findings in February.

Shaheer adds that the structure of the committee are up in the air and that the F&B Committee members should feel free to give him suggestions.

Hugh asks if there is a student representative from the F&B Committee.

Mitchell responds that there is and that there is also representation from the Senate liaisons to both committees.

Hugh asks if there are two Senate liaisons from last year.

Mitchell clarifies that both F&B Senate liaisons are new this year, and that one of the Senate liaisons from last year the committee knows (referencing Ella, Operations Coordinator) and the other is the current President of the Residential Community Student Association (Blake Delisa). He mentions that the committee will definitely reintroduce themselves to the new liaisons.

Hugh asks if the subcommittee is investigating ASUW wages or all student employees.

Mitchell clarifies the committee is internal, for ASUW. It will be looking into how much other entities of UW and other Washington campuses pay their employees. He also mentions inflation and cost of living have gone up more than 3%, which is industry standard adjustment.

Hugh asks if these changes would be in next year's budget.

Mitchell confirms.

Approval of the Inclusive Design Fund Policies

Naomi Zamarripa enters.

Mitchell has the committee introduce themselves with their names, pronouns, major, year, why they joined the committee, and their Halloween plans.

Rene Singleton enters. The committee introduces themselves.

Mitchell gives an overview of the Inclusive Design Fund Policies and the background of the policy and why the committee is looking at it now.

Rene explains the life cycle of an Inclusive Design Fund request and its approval process.

Mitchell asks the committee to read the policy in their own time so they can be dismissed earlier because it's Halloween. He mentions he or Ella will send the policy to the committee this week.

Rene explains the function of inclusive design and the purpose of the Inclusive Design Fund.

Capital Funding Requests from ASUW Entities

Mitchell gives background on the bill, explaining that he oversees the ASUW enterprises, the Bean Basket and the Bike Shop and that they need point-of-sale (POS) systems to operate. He explains the Capital Improvements Fund is used to upgrade equipment and the like, and wants to use it to purchase new POS systems for the enterprises to use. He then continues to give an overview of the Capital Improvements Fund procedures and policies.

Naomi asks if the Capital Improvement Fund is taking money from the General Fund and allocated towards the Capital Improvement Fund.

Mitchell confirms this but also expands that allocating funds to the Capital Improvement Fund encourages employees to actually use it for capital improvements.

Mitchell explains the enterprises want to purchase Clover terminals to make their sales systems more streamlined since the Bean Basket uses the HUB Cashier for their sales.

Greta asks if this number can be adjusted and whether or not other entities are expected to use the Capital Improvements Fund.

Mitchell explains there are a few talks about possible purchases, including more lighting for offices without windows, a new chair, desk, and couch for various entities.

Naomi asks if they can table the bill until they can get Jennifer and Coop (SAO advisors for the enterprises) to explain the purchases a little bit more.

Rene suggests the committee just approve the allocation because the money will stay in the fund until the entities can come present to the committee and ask for the money.

Mitchell provides some examples of capital improvements in the past, like replacing the ASUW canopies, buying an iPad for the OComm Designer, some advertising materials, cases for Rainy Dawg Radio's equipment.

Naomi moves to approve Finance Bill 3.01.

Hugh seconds.

No objections. No abstentions. Motion carries and Finance Bill 3.01: An Act to Replenish the Capital Improvements Fund passes.

Mitchell reads out Finance Bill 3.02, an Act to Allocate Capital Improvements Funds to ASUW Enterprises. He explains this bill is to approve the requests from the enterprises to purchase the Clover terminals.

Hugh asks if it's a subscriptions cost.

Mitchell answers that "merchant services" is all of the transactional ecommerce payments and buying the Clover terminals is like purchasing a cash register and the software it uses is around \$16 a month plus something like \$0.02 per transaction. These costs are included in the enterprises' budgets.

Naomi asks if the numbers came from the meeting Mitchell had with the enterprises.

Mitchell confirms he and the enterprises decided to purchase the Clover Mini and the numbers are estimated with Seattle sales tax but needs to be confirmed with Coop.

Naomi asks what if it's too much or not enough.

Mitchell says he worded it to say maximum so that any extra would be returned to the capital improvements fund and if it's not enough, they would need to re-examine it and approve extra funds.

Mitchell also explains the Bean Basket lost a lot of inventory because of improper storage over the summer and there is a request for new food storage containers.

Mitchell mentions Bean Basket could not be present because as of 12 minutes ago, the Bean Basket was officially open so they were unable to be at the meeting.

Greta moves to approve Finance Bill 3.02.

Naomi seconds.

No objections. No absentions. Motion carries and Finance Bill 3.02: An Act to Allocate Capital Improvements Funds to ASUW Enterprises passes.

Mitchell says these bills will now move to the Board of Directors for approval.

OLD BUSINESS

None.

DISCUSSION ITEMS

ASUW Taskforces

Mitchell explains the two ASUW taskforces, one to explore the consolidation of two ASUW entities and one to explore compensation for ASUW interns. He mentions there will be a member of the F&B Committee will sit on that taskforce and for the committee to let him know if they would like to represent F&B on the taskforce.

Policy Review

Mitchell explains that the committee will skip this item in favor of waiting until the Inclusive Design Fund Policy is finished.

Establishing Budget Liaison Assignments

Mitchell reminds the committee to review the list of ASUW entities to think of which entities they would like to liaison to for budget season. The committee will start picking their entities next week.

ASUW Budgetary & RSO Funding Updates

None.

Announcements

Kisa announces there is a Dawg Pack event on Saturday with the Men's Basketball team.

Shaheer reminds the committee that the Personnel Committee applications are closing soon and encourages the committee to tell their friends to apply.

REPORT

None.

ADJOURNMENT

Greta moves to adjourn.

Naomi seconds.

No objections. No abstentions. Motion carries and meeting is adjourned at 2:19 pm.