



Associated Students  
-of the-  
University of Washington

## Finance & Budget Committee

Monday, October 24th | Husky Union Building Room 303 | 1:00 PM

### ***Minutes***

Call to Order at 1:04 pm

#### Roll Call

**Mitchell Klein** [he/him] – Committee Chair; ASUW Finance & Budget Director

**Lillian Williamson** [she/her] – President’s Proxy; ASUW Vice President (*absent, excused*)

**Shaheer Abbasi** [he/him] – ASUW Personnel Director

**Kisa Batool** [she/her] – ASUW Director of Programming

**Kimberly Chen** [she/her] – Student Senate Liaison

**Naomi Zamarripa** [she/her] – Student Senate Liaison

**Hugh Gramelspacher** [he/him] – At-Large Student Member (*tardy, excused*)

**Brandon Iseri** [he/him] – At-Large Student Member

**Greta Jarecki** [she/her] – At-Large Student Member

**Sania Megchiani** [she/her] – At-Large Student Member

**Rene Singleton** [she/her] – SAO Representative [non-voting] (*tardy, unexcused*)

**Ella Chuang** [she/they] – ASUW Operations Coordinator [non-voting]

Recognized Guests: *None*

#### Approval of Agenda

**Hugh** moves to approve the agenda.

**Shaheer** seconds.

*No objections. No abstentions. Agenda is approved.*

### Approval of Minutes

**Mitchell asks** if the committee has reviewed the minutes. They have not been sent to them.

**Ella says** they will send them right away.

**Mitchell says** the committee will just skip this item for now and return to it when there is a break.

### PUBLIC FORUM

*None.*

### CONSENT AGENDA

*None.*

### NEW BUSINESS

#### *Resolution Establishing a Regular Meeting Schedule*

*Rene arrives.*

**Mitchell explains** this is governed by Washington State law and the University's policies. Because of this the committee must abide by the Open Public Meetings Act (OPMA). He explains that a Special Meeting has stricter rules regarding agendas and public announcement and that the committee is currently in Special Meetings. This resolution is establishing a regular meeting schedule to give the committee more freedom in meetings.

**Rene explains** she came straight to the meeting from another meeting and asks the committee to ignore her when she moves back and forth.

**Ella interjects** that the minutes have been shared.

**Mitchell asks** for any thoughts. He then explains the dates for the meeting schedule is every Monday for the rest of the quarter until December 5<sup>th</sup>. He explains there will be no meeting on the 12<sup>th</sup> as ASUW does not work during finals week and volunteers are not expected to work either.

**Brandon says** he will be in California for Thanksgiving week.

**Mitchell says** to tell Ella and expands that if anyone will ever be absent or tardy to tell Ella. He explains if a committee member is absent a few times it is alright, but it would be bad if they were absent a lot.

**Ella explains** they are trying to get a regular Zoom link for the meeting so if someone cannot be physically present they can join remotely.

**Kisa has a point of personal information** and asks what happens if someone needs to leave early.

**Mitchell** says to reach out to Ella if it's once or twice but if it's more frequent to set up a meeting with her and Mitchell.

**Rene** reminds the committee to take advantage of meetings ending early and to not try to extend the meeting for the full window if they do not have to.

**Mitchell** seconds what Rene said. He also reminds the committee to leave 1-3pm on Mondays open when they register for Winter Quarter classes.

**Greta moves** to keep the committee' meetings from 1-3 on Mondays.

**Kisa seconds.**

*No objections. No abstentions. The regular meeting time for the committee is established at 1-3pm on Mondays.*

#### Special Appropriations Hearings

**Mitchell says** there isn't any special appropriations hearings this week but that this agenda item will be a near-permanent fixture on the agenda.

### **OLD BUSINESS**

*None.*

### **DISCUSSION ITEMS**

#### Committee Orientation and Trainings

Special Appropriations Training:

**Mitchell motions** to recess for seven minutes with the intent for Ella and Rene to practice and touch base for their practice RSO presentation.

**Greta seconds.**

*No objections. No abstentions. Motion carries and the committee takes a recess.*

*While Ella and Rene discuss the training, the rest of the committee discusses what fun things they did over the weekend.*

**Mitchell calls** the meeting back to order at 1:35pm.

**Mitchell points out** various documents in the committee's packets that will be relevant to the Special Appropriations Training. He gives a run-down of the Special Appropriations Guidelines one more time with considerations for the committee to think about while listening to the presentation.

*Ella moves to the front of the room. **Mitchell invites** the committee to introduce themselves and the "RSO representative" (Ella) to introduce their self as well.*

**Ella presents** a practice RSO presentation for the "Squirrel Feeding Club."

**Mitchell opens the committee** to a Q&A session.

**Shaheer, Hugh, Greta, and Mitchell** ask various questions regarding the event.

**Ella answers** the questions.

**Rene**, posing as a member of the public and a representative of the "Anti-Squirrel Association of Faculty and Staff," speaks out against the funding of this event as their association thinks the funding of this event would be a poor use of university funding.

**Greta asks** for clarification on whether or not a member of the public would speak during the Q&A section.

**Mitchell explains** they would speak during the "Public Forum" agenda item, but for the sake of practice it is happening now.

**Rene explains** the "gallery" seating along the side of the room is for public members and for RSO members during Special Appropriations hearings.

*The Q&A session resumes.*

**Mitchell moves** the committee on to deliberations. *Ella takes a seat.*

**Rene** reminds the committee to pretend the RSO is not still present in the room and to not interact with them after the Q&A session has ended.

*The committee engages in discussion.*

**Mitchell makes a point of person privilege** and asks if the music filtering in from the HUB piano bothers anyone.

**Greta** responds that it does.

*Mitchell closes the door and deliberations resume.*

**Mitchell and Rene** point out the various funding policies this proposal violates and to not feel bad when rejecting proposals because it is their job and it is on the RSO if they violate rules.

**Mitchell explains** that when approving proposals, the committee can alter the proposal to include more or less funds than originally asked or other modifications based off of the deliberations and the committee's recommendations.

**Rene reminds** the committee to present themselves in a way that is welcoming and friendly, including smiling and nodding their heads during the presentation so as to not intimidate the RSOs.

**Greta asks** for clarification regarding the motion making process.

**Mitchell gives** a run-down of how the approval process goes and what happens afterwards.

#### ASUW Budget and Policies:

**Mitchell gives** an overview of the ASUW Budget and previews the Budget Packet process in the Winter with the ASUW entities. He also briefly runs through the various policies and their purposes.

**Mitchell also** touches on the Parliamentary Procedures document and mentions it is a good reference document moving forward.

**Mitchell** talks about the Special Appropriations Application and how the sample is missing a page.

**Mitchell** also touches on the ASUW organizational chart and explains the most relevant entities for the committee.

#### Budgetary & Funding Updates

**Mitchell** explains the Board of Directors approved the Special Appropriations Guidelines unanimously and that the applications are live on [money.asuw.org](http://money.asuw.org).

**Mitchell mentions** there will probably be updates in a few weeks for the OID Inclusive Design Fund.

**Mitchell asks** if Ella or Rene have any updates.

**Ella explains** she will try to send the reminder email earlier and will attach the proper agenda.

**Rene says** she doesn't have anything.

**Mitchell reminds** the committee to skim through the policies and be familiar with it, particularly the Special Appropriations sections of the Financial Policies. He also asks the committee to think about which entities they would want to liaison to.

#### Announcements

**Mitchell announces** there are two different taskforces: one for exploring the consolidation of the GEC and QSC, as well as for exploring the compensation of ASUW interns.

**Shaheer announces** the Personnel Committee application is open.

**Mitchell mentions** the subcommittee dedicated to exploring ASUW wages.

#### REPORT

#### ADJOURNMENT

**Greta motions to adjourn.**

**Kisa seconds.**

*No objections. No abstentions. Motion carries, meeting is adjourned at 2:33pm.*